

We provide Data Privacy and Information Security consultancy, supported by our compliance management software, DataWise.



Outsourced Data Protection Officer

Overview

The Outsourced Data Protection Officer (DPO) service is designed to satisfy an organisation's legal responsibility to designate a DPO, whether that be mandatory or voluntary appointment. If you are lawfully required to appoint a DPO, or choose to appoint one voluntarily – we are able to provide this as a cost effective service.

Flexibility

We will work with you to design an appropriate service that meets your legal and operational needs, your budget, and ensures you remain within the law.

This outsourced service can be delivered either on site, or through a combination of regular site visits and video conferencing facilities. The delivery model is then complemented by our support desk who provide ad hoc support outside the core DPO roles and responsibilities.

The DPO, whether mandatory or voluntary, is designed for all the processing operations carried out by the controller or the processor.

Why choose us?

We are specialists in Data Protection and Information Security. Our team has decades of practical experience and a proven track record of identifying and mitigating risks so you can be sure you are in the safest hands.

Service Delivery

Under business as usual the Outsourced DPO undertakes or manages the following tasks.

- reviewing documentation (e.g. policies and procedures) attending client sites to monitoring work practice compliance
- providing training/raising awareness about data protection issues/priorities
- undertaking or advising on DPIAs, security incident investigations, or rights requests
- advising on processor contracts and sharing agreements
- undertaking periodic compliance audits
- submitting periodic compliance assurance reports to senior management
- liaison with and representing the client to the ICO and data subjects
- testing information security controls

The DPO will also maintain or check the maintenance of:

- information asset registers
- appropriate privacy information
- personal data breach logs
- data subject rights request logs
- information risk register
- other elements of the information governance framework

Accountability

Our account support team will send to you at the end of every month a statement of the time expended on the provision of the DPO service making for transparency and accountability.